

RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
Oakland, New Jersey

REORGANIZATION/ACTION/WORK SESSION MEETING

January 6, 2022
Ramapo High School Auditorium
Meeting, 7 P.M.

Roll Call

Upon roll call at 7:00 P.M., the board members responded as follows: Mmes. King and Sullivan. Messrs. Carolan, Fortunato, Setteducato. Dr. Rui Dionisio, Superintendent of Schools, Mr. Thomas Lambe, Business Administrator/Board Secretary; and Mr. Stephen Fogarty, Board Counsel; were also present.

The meeting was called to order by the Board secretary at 7 P.M. Mr. Lambe announced that adequate notice of the meeting has been posted and published as required by law. He read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Mr. Lambe further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

Mr. Lambe led the pledge of allegiance.

ACTION ITEMS- *=Yes

REORGANIZATION

1. Board Secretary administers Oath to newly-elected Board members.

The oath was administered to Ms. Emmolo, Ms. Koulikourdis, Dr. Lorenz, and Ms. Underfer.

2. The Board Secretary calls for the nomination of President of the Board of Education.

Mr. Fortunato nominated Mr. Carolan for Board President.
Ms. Emmolo nominated Ms. Sullivan for Board President.

3. The Board Secretary calls for a vote for President of the Board of Education.
RC) Carolan **JC**, Emmolo **JS**, Fortunato **JC**, King **JC**, Koulikourdis **JC**,

Lorenz **JC**, Setteducato **JC**, Sullivan **JS**, Underfer **JC**
Mr. Carolan is voted the Board President.

4. The Board Secretary calls for the nomination of Vice President of the Board of Education.

Dr. Lorenz nominated Ms. King for vice president.
Ms. Emmolo nominated Ms. Sullivan for vice president.

5. The Board Secretary calls for a vote for Vice President of the Board of Education.

RC): Carolan **VK**, Emmolo **JS**, Fortunato **VK**, King **VK**,
Koulikourdis **VK**, Lorenz **VK**, Setteducato **VK**, Sullivan **JS**
Underfer **VK**

EXECUTIVE SESSION

Moved by KING Seconded by FORTUNATO to close the public session and enter executive session.

RC): Carolan * Emmolo * Fortunato * King * Koulikourdis *
Lorenz * Setteducato * Sullivan * Underfer *

Moved by KING, Seconded LORENZ to close the Executive Session to re-enter the Work Session/Regular Public Meeting.

RC): Carolan * Emmolo * Fortunato * King * Koulikourdis *
Lorenz * Setteducato * Sullivan * Underfer *

BOARD PRESIDENT'S REPORT

Mr. Carolan thanked the members of the Board of Education for their support. Mr. Carolan noted how the district will be honoring Coach Gibbs. Mr. Carolan noted the improved communication from the superintendent. He also noted that he is looking forward to moving forward with the talent in the district and the community..

SUPERINTENDENT'S REPORT

Dr. Dionisio welcomed the new board members. Dr. Dionisio gave updates on the following: Weather, discussions with Mr. Mancino, Athletic director, and a committee for honoring recently deceased, Coach Gibbs, new assistant principal, zoom access for students related to the COVID 19 pandemic, Daily COVID dashboard, Thought Exchange, and policy 8451.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Lambe reported that the district accepted the requests for proposals for the ESIP proposals. Mr. Lambe reported that they have started the budget process and reviewed

the budget calendar. Mr. Lambe noted the change of location for the February 15th meeting to Indian Hills.

PUBLIC DISCUSSION OF AGENDA AND NON-AGENDA ITEMS

Moved by SETTUCATO Seconded by FORTUNATO to open the meeting to public discussion.

A member of the public, Wyckoff questioned the schedule of meetings and virtual participation.

A member of the public, Oakland commented on the COVID 19 vaccine and exclusion of students not vaccinated.

A member of the public, Wyckoff congratulated the new board members.

A member of the public, Oakland spoke to an ethics complaint and RFQ for legal services.

A member of the public, Oakland, commented on the COVID dashboard and policy 8451.

A member of the public, Franklin Lakes commented on communication, policy 8451

A member of the public, commented on a quote from Mr. Fortunato.

A member of the public, Wyckoff, commented on Thought Exchange and student surveys.

A member of the public, Franklin Lakes congratulated the newly elected Board President and Vice President. They also thanked Mr. Sullivan for his input on curriculum.

A member of the public welcomed the new board members.

A member of the public, Franklin Lakes, commented on the open board seat appointment.

Moved by KING Seconded by FORTUNATO to close the public discussion and re-enter the public meeting.

Board discussion followed.

REORGANIZATION *=Yes

6. Move that all Work Sessions, Regular Public Meetings, and Special Meetings of the Board of Education be held on the dates, locations, and times, as recommended by the Superintendent of Schools, as follows:

Monday, January 24, 2022

Regular Public Meeting, Indian Hills High School Auditorium

Tuesday, February 15, 2022

Work Session/ Public Meeting, Indian Hills High School Auditorium

Monday, February 28, 2022	Regular Public Meeting, Indian Hills High School Auditorium
Monday, March 14, 2022	Work Session/ Public Meeting, Ramapo High School Auditorium
Monday, March 28, 2022	Regular Public Meeting, Indian Hills High School Auditorium
Monday, April 11, 2022	Work Session/Public Meeting, Ramapo High School Auditorium
Monday, April 25, 2022	Budget Public Hearing/Regular Public Meeting, Indian Hills High School Auditorium
Monday, May 9, 2022	Work Session/Public Meeting, Ramapo High School Auditorium
Monday, May 23, 2022	Regular Public Meeting, Indian Hills High School Auditorium
Monday, June 13, 2022	Work Session/Public Meeting, Ramapo High School Auditorium
Monday, June 27, 2022	Regular Public Meeting, Indian Hills High School Auditorium
Monday, July 25, 2022	Work Session/Regular Public Meeting, Ramapo High School Auditorium
Monday, August 22, 2022	Work Session/ Regular Public Meeting, Indian Hills High School Auditorium
Monday, September 12, 2022	Work Session/Public Meeting, Ramapo High School Auditorium
Wednesday, September 28, 2022	Regular Public Meeting, Indian Hills High School Auditorium
Monday, October 10, 2022	Work Session/Public Meeting, Ramapo High School Auditorium
Monday, October 24, 2022	Regular Public Meeting, Indian Hills High School
Monday, November 14, 2022	Work Session/Public Meeting, Ramapo High School Auditorium
Monday, November 28, 2022	Regular Public Meeting, Indian Hills High School Auditorium
Monday, December 12, 2022	Work Session/Public Meeting, Ramapo High School Auditorium
Thursday, January 5, 2023	Reorganization/Work Session/Public Meeting, Indian Hills High School Auditorium

(All public meetings are scheduled for 7 P.M. for the purpose of entering Executive Session. The Board will reconvene the public meeting at 8 P.M.)

7. Move to approve, as recommended by the Superintendent of Schools, the reappointment of Thomas Lambe as Board Secretary for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.

8. Move to approve, as recommended by the Superintendent of Schools, the reappointment of Joseph R. Amatuzzi as Treasurer of School Monies for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.
9. Move to designate, as recommended by the Superintendent of Schools, Thomas Lambe as the Public Agency Compliance Officer (P.A.C.O.) for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.
10. Move to approve, as recommended by the Superintendent of Schools, the appointment of Paulinus Egu as the designated person responsible for compliance with the PEOSH Indoor Air Quality Standard, as required by the New Jersey Public Employees Occupational and Safety Health Program (PEOSH) Indoor Air Quality Standard N.J.A.C. 12:100:13.1, effective for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.
11. Move to approve, as recommended by the Superintendent of Schools, the appointment of Paulinus Egu to be designated the program coordinator and responsible for compliance with the PEOSH Hazardous Communication Standard, as required by the New Jersey Public Employees Occupational and Safety Health Program (PEOSH) Hazardous Communication Standard N.J.A.C. 12:100-7, effective for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.
12. Move to approve, as recommended by the Superintendent of Schools, the reappointment of Paul Cusack, RHS, and Jeffrey Boltzer, IHHS, as Integrated Pest Management Coordinators to implement all aspects of the District's IPM Policy and related Plan for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.
13. Move to approve, as recommended by the Superintendent of Schools, the appointment of District officers for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting as follows:

- | | |
|----------------------|----------------------------|
| a. Paulinus Egu | Health & Safety Officer |
| b. Michael Marano | ADA District Coordinator |
| c. Michael Marano | Affirmative Action Officer |
| d. Michael Marano | 504 Officer |
| e. Michael Marano | Homeless Education Liaison |
| f. Daniel Sutherland | Title VI Officer |

14. Move to approve, as recommended by the Superintendent of Schools, the appointment of District and Building Anti-bullying Specialist officers for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting as follows:
 - a. Michael Marano District Coordinator
 - b. Andrea Saladino IHHS Anti-bullying Specialist
 - c. Jasmen RHS Anti-bullying Specialist
Mantashian

15. Move to approve, as recommended by the Superintendent of Schools, the appointment of Travis Smith, RHS, Principal, and Gregory Vacca, IHHS, Principal, to serve as the District's Liaison to the State's Child Welfare Authorities and to Law Enforcement Agencies pursuant to District Policy and Regulation 8462, effective for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.

16. Move to approve, as recommended by the Superintendent of Schools, the appointment of Charles Wolff, District, School Safety Specialist, effective for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.

17. Move that, as recommended by the Superintendent of Schools, the existing policies and bylaws of the Ramapo Indian Hills Regional High School District Board of Education be re-adopted for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.

18. Move to approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter, and

WHEREAS, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS, N.J.S.A. 18A-18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution,

NOW, THEREFORE BE IT RESOLVED, that the Ramapo Indian Hills Regional High School Board of Education, pursuant to the statutes cited above, hereby appoints Thomas Lambe, Business Administrator/Board Secretary, as its duly authorized purchasing agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Ramapo Indian Hills Regional High School District, and

BE IT FURTHER RESOLVED, that Thomas Lambe is hereby authorized to award contracts on behalf of the Ramapo Indian Hills Regional High School Board of Education that are in the aggregate less than 15% of the Bid threshold (currently \$6,600) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Thomas Lambe is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but less than the bid threshold of \$44,000.

19. Move to approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, N.J.S.A. 18A:18A-2 provides that a Board of Education shall assign the authority, responsibility, and accountability for the purchasing activity of the Board of Education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids, and to award contracts as permitted by this chapter, and

WHEREAS, N.J.S.A. 18A-18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$44,000), may be awarded by the purchasing agent without advertising for bids when so authorized by Board resolution, and

WHEREAS, N.J.S.A. 18A-18A-37c provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,600) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by Board resolution, and

NOW, THEREFORE BE IT RESOLVED, that the Ramapo Indian Hills Regional High School Board of Education, pursuant to the statutes cited above, hereby appoints Bernice Parrella, Assistant Business Administrator, as its duly authorized

purchasing agent *pro tem*, in the event that Thomas Lambe, Business Administrator/Board Secretary, is unavailable, and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Ramapo Indian Hills Regional High School District effective for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting, and

BE IT FURTHER RESOLVED, that Bernice Parrella is hereby authorized to award contracts on behalf of the Ramapo Indian Hills Regional High School Board of Education that are in the aggregate less than 15% of the Bid threshold (currently \$6,600) without soliciting competitive quotations, and

BE IT FURTHER RESOLVED that Bernice Parrella is hereby authorized to seek competitive quotations, when applicable and practicable, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,600) but less than the bid threshold of \$44,000.

20. Move to approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, the law firm of Fogarty & Hara, Esqs. has the expertise and experience to provide professional services to the Board of Education (hereinafter referred to as the "Board"); and

WHEREAS, the Board is desirous of appointing the law firm of Fogarty & Hara, Esqs., to provide professional services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of Fogarty & Hara, Esqs. as Board Attorneys until the next organization meeting in accordance with the terms and conditions set forth in the Agreement which is attached hereto and made a part thereof. As the Board Attorneys, the firm will provide legal services to the Board of Education at an hourly rate of \$175.00 for partners and \$155.00 for associates in an amount not to exceed \$140,000 for the contract year. The Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

LEGAL NOTICE
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on

January 6, 2022 to appoint the law firm of Fogarty & Hara, Esqs., as Board Attorneys for the period January 7, 2022 – through to the date of the 2023 Reorganization Meeting. The appointment qualifies as a professional service for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 18A:18A-5. As the Board Attorneys, the firm will provide legal services to the Board of Education at an hourly rate of \$175.00 for partners and \$155.00 for associates in an amount not to exceed \$140,000 for the contract year. The resolution appointing Fogarty & Hara, Esqs. and the terms of the appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

21. Move to appoint, as recommended by the Superintendent of Schools, the law firm of Wilentz, Goldman & Spitzer, Woodbridge, New Jersey, as Bond Counsel to advise the District in areas of public finance, effective for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.
22. Move to appoint, as recommended by the Superintendent of Schools, Phoenix Advisors, Bordentown, New Jersey, as Financial Advisor to the District in areas of public finance effective for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.
23. Move to authorize the Business Administrator/Board Secretary, as recommended by the Superintendent of Schools, to renew the contract in the amount of \$36,000. with Lerch, Vinci & Higgins, LLP, to audit the books and records of the Ramapo Indian Hills Regional High School District in accordance with audit requirements as prescribed by the State of New Jersey for the fiscal year ending June 30, 2022. This contract is being entered into and approved as a professional service.

WHEREAS, the Board President and the Board Secretary are hereby authorized to execute the contract and any and all other documents necessary to effectuate the terms of this resolution. The Board Secretary is hereby directed to publish a notice of this Award in the official newspaper of the Board.

LEGAL NOTICE
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 7, 2021 appointing Lerch, Vinci & Higgins, LLP, as Auditors for the fiscal year ending June 30, 2022. The appointment qualifies as a professional service for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 18A:18A-5. The firm will provide the annual audit services to the Board of

Education in the amount of \$36,000. The resolution appointing the firm of Lerch, Vinci & Higgins, LLP, and the terms of their appointment are on file and available for public inspection at the District Offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

24. Move to approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, Title 18A:18A-10 provides that “A Board of Education without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education desires to authorize its purchasing agent for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW, THEREFORE, BE IT RESOLVED, that the Ramapo Indian Hills Regional High School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website at:

<http://state.nj.us/treasury/purchase/pricelists.shtml>.

25. Move to authorize the Business Administrator/Board Secretary, as recommended by the Superintendent of Schools, to seek sealed bids, Educational Cooperative Price System, county contract, and/or state contract for all goods and/or services required during the period January 7, 2022 through to the date of the 2023 Reorganization Meeting. Date, receipt, and advertisement of bids to be determined by the Business Administrator/Board Secretary.
26. Move to designate, as recommended by the Superintendent of Schools, Thomas Lambe as the Custodian of Records (OPRA) for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.
27. Move that, as recommended by the Superintendent of Schools, *The Record* and *The Star Ledger* be designated as the official newspapers for the publication of

legal notices effective for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting.

28. Move that, as recommended by the Superintendent of Schools, the official depository for funds of the Ramapo Indian Hills Regional High School District Board of Education, Ramapo High School, and Indian Hills High School be approved for the period January 7, 2022 through to the date of the 2023 Reorganization Meeting as follows:

Columbia Bank

NJ/ARM (New Jersey Asset & Rebate Management)

29. Move to approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the "Board") has received a proposal for Health Insurance Brokerage Services for Health Benefits which services fall within the definition of an extraordinary unspecifiable service (hereinafter referred to as "EUS") in accordance with N.J.A.C. 5:34-2.4 and the provisions of N.J.S.A. 18A:18A-5 and;

WHEREAS; the Board Secretary/Business Administrator has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the Board received a proposal, as summarized by the Board Secretary/Business Administrator in the Standard Certification Declaration of and Extraordinary Unspecifiable Service, attached hereto; and

WHEREAS, the Board finds that a contract for such services shall be awarded to Gallagher Benefit Services, Inc. (hereinafter referred to as "Broker") for the following reasons:

1. The fee structures proposed are most advantageous to the Board, with price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Broker are satisfactory; and

WHEREAS, based on the fee structure and the positive reputation of Broker, the Board desires to award the contract to Gallagher Benefit Services, Inc.; and

WHEREAS, N.J.S.A. 18A:18-5 (a) (2) and N.J.A.C. 5:34-2.3 9b) et seq. allows the Board to award EUS contracts without public bidding; and

WHEREAS, the Broker has completed and submitted a Political Contribution Disclosure Form which certifies that the Broker has not made any reportable contributions to a political or candidate committee in the County of Bergen, Borough of Oakland or the Board in the previous one (1) year, and that the contract will prohibit the Broker from making and reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby approves the award of the contract for Insurance Brokerage Services for Health Benefits to Gallagher Benefit Services, Inc. which will be paid by the carrier, in the approximate amount of \$85,000, subject to Gallagher providing insurance in amounts deemed sufficient by the Board and executing a contract with the Board as prepared by the Board Attorney.
2. The Board hereby authorizes the Board Attorney to prepare a contract consistent with this Resolution. The Board President and the Board Secretary/Business Administrator are hereby authorized to execute the contract and any other documents necessary to effectuate the award.
3. The Political Contribution Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.

LEGAL NOTICE
RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 6, 2022 appointing Gallagher Benefit Services, Inc. for Insurance Brokerage Services for Health Benefits for the period of January 7, 2022 through to the date of the 2023 Reorganization Meeting. The appointment qualifies as Extraordinary Unspecified Services (EUS) for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-1.2(b). Gallagher Benefit Services, Inc. will provide Insurance Brokerage Services to the Board of Education for approximately \$85,000, which will be paid by the carrier. The resolution appointing the firm of Gallagher Benefits Services, Inc. and the terms of their appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

30. Move to approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the "Board") has received a proposal for Property and Casualty Broker/Risk Manager Services, which services fall within the definition of an extraordinary unspecifiable service (hereinafter referred to as "EUS") in accordance with N.J.A.C. 5:34-2.4 and the provisions of N.J.S.A. 18A:18A-5 and;

WHEREAS; the Board Secretary/Business Administrator has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the Board received a proposal, as summarized by the Board Secretary/Business Administrator in the Standard Certification Declaration of and Extraordinary Unspecifiable Service, attached hereto; and

WHEREAS, the Board finds that a contract for such services shall be awarded to CBIZ Insurance Services, Inc., (hereinafter referred to as the "Broker") for the following reasons:

1. The fee structures proposed are most advantageous to the Board, with price and other factors considered.
2. Experience and resources necessary to perform the contract have been demonstrated.
3. Reputation and responsibility of the Broker are satisfactory; and

WHEREAS, based on the fee structure and the positive reputation of the Broker, the Board desires to award the contract to CBIZ Insurance Services, Inc.; and

WHEREAS, N.J.S.A. 18A:18-5 (a) (2) and N.J.A.C. 5:34-2 et seq. allows the Board to award EUS contracts without public bidding; and

WHEREAS, the Broker has completed and submitted a Political Contribution Disclosure Form which certifies that the Broker has not made any reportable contributions to a political or candidate committee in the County of Bergen, Borough of Oakland or the Board in the previous one (1) year, and that the contract will prohibit the Broker from making and reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Board hereby approves the award of the contract for Property and Casualty Broker/Risk Manager Services to CBIZ Insurance Services, Inc. in the amount of \$33,223.00 subject to CBIZ providing insurance in amounts deemed sufficient by the Board and executing a contract with the Board as prepared by the Board Attorney.
2. The Board hereby authorizes the Board Attorney to prepare a contract consistent with this Resolution. The Board President and the Board Secretary/Business Administrator are hereby authorized to execute the contract and any other documents necessary to effectuate the award.
3. The Political Contribution Disclosure Form shall be placed on file with this resolution and a notice of award shall be published in the official newspaper of the Board.

LEGAL NOTICE
 RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
 BOARD OF EDUCATION
 COUNTY OF BERGEN, STATE OF NEW JERSEY

PLEASE TAKE NOTICE that the Ramapo Indian Hills Regional High School District Board of Education took action at its public Reorganization Meeting on January 6, 2022 appointing CBIZ Insurance Services, Inc. for Insurance Brokerage Services for Property and Casualty/Risk Management Services for the period of January 7, 2022 through to the date of the 2023 Reorganization Meeting. The appointment qualifies as Extraordinary Unspecified Services (EUS) for which the Board is not required to publicly advertise for bids in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-1.2(b). CBIZ Insurance Services, Inc. will provide Insurance Brokerage Services to the Board of Education for \$33,223.00, which will be paid by the carrier. The resolution appointing the firm of CBIZ Insurance Services, Inc. and the terms of their appointment are on file and available for public inspection at the District offices at 131 Yawpo Avenue, Oakland, New Jersey 07436.

6-30

Moved by KING, Seconded FORTUNATO

RC): Carolan * Emmolo * Fortunato * King * Koulikourdis *
 Lorenz * Setteducato * Sullivan NO- R13 b,c,d,e, R14 a, R20, R21
 Underfer *

OPEN BOARD DISCUSSION ON AGENDA ITEMS

Does any member wish to be recognized before we go to action items?

ACTION ITEMS *=Yes

PERSONNEL

- P1. Move to rescind, as recommended by the Superintendent of Schools, the appointment of Francesca Plain, IHHS, Special Education Learning Consultant, Temporary Leave Replacement Teacher for Rikki Kagan not accruing tenure in the position, MA, Step 1, \$297.07/diem, effective on/or about February 7, 2022- June 10, 2022, with an additional three (3) transition days, 2/2/2022, 2/03/2022, & 2/4/2022.
- P2. Move to approve, as recommended by the Superintendent of Schools, the appointment of Francesca Plain, IHHS, Special Education Learning Consultant, Temporary Leave Replacement Teacher for Rikki Kagan not accruing tenure in the position, \$350.00/diem, effective on/or about February 7, 2022- June 10, 2022, up to four days per week, with an additional four (4) transition days, 2/1/2022, 2/2/2022, 2/03/2022, & 2/4/2022.
- P3. Move to approve, as recommended by the Superintendent of Schools, the temporary change in assignment for Daniel VanderMolen, from RHS, Social Studies, MA, Step 20, \$97,504, to RHS, Acting Assistant Principal, with a stipend pay of \$175/diem, effective for the period January 3 - on or about April 1, 2022.
- P4. Move to approve, as recommended by the Superintendent of Schools, the temporary change in assignment, for Richard Sawyer, from RHS, Supplemental Social Studies, MA, Step 6, \$32,153, to RHS, Social Studies, MA, Step 6 \$59,322, effective for the period January 3 - on or about April 1, 2022.
- P5. To approve the appointment, as recommended by the Superintendent of Schools, of Mariette Ng, RHS, Assistant Principal, at an annual salary of \$129,000 (prorated), effective for the period on or about March 1, 2022-June 30, 2022, subject to all federal, state, county, and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contract for the 2021-2022 School Year; and move to approve applicant's attestation that he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or Ramapo Indian Hills Board of Education – August 17, 2016 3 N.J.S.A. 18A:6-4.13 et seq., as applicable
- P6. Move that, as recommended by the Superintendent of Schools, the following persons be appointed to fill the positions for the length of time and with the compensation noted, subject to all federal, state, county, and local regulations, governing said employment; and further that the president and secretary, as proper officers of the Board of Education, be authorized and directed to issue the proper contracts for the 2021-22 School Year; and move to approve applicants' attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A.

18A:6-4.13 et seq., as applicable. Further move to approve the assignment of the appropriate Unique Position Code as required by State Statute.

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Basis of Employment</u>	<u>Employment Date</u>	<u>Annual Salary</u>
Vicki Herman	Administrative Assistant, Grade 2	10	10 Months	On or about 02/01/2022 - 6/30/2022	\$56,260 ¹

¹ Replacing Sandra Sedlak

- P7. Move to approve, as recommended by the Superintendent of Schools, the increase of the Substitute Teacher pay to \$200.00/diem, effective 01/07/22- 03/31/22.
- P8. Move to approve, as recommended by the Superintendent of Schools, the increase of the Substitute Nurse pay to \$240.00/diem, effective 01/07/22- 03/31/22.
- P9. To approve, as recommended by the Superintendent of Schools, the appointment of the following individuals listed below as bedside instructors for the 2021-22 School Year, and move to approve applicants' attestation that she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable:

Name

Dana Vergara

- P10. Move to approve, as recommended by the Superintendent of Schools, the change in assignment, for Teona Hargadon, from IHHS, Administrative Assistant, ten (10) months, Grade II, Step 10, \$56,260, to District, Administrative Assistant, twelve (12) months, Step 10 \$66,135, prorated, effective for the period January 21, 2022- June 30, 2022.
- P11. Move to accept, with regret, as recommended by the Superintendent of Schools, the resignation of Lauren Bergrin, IHHS, Special Education, effective February 13, 2022, or until the position is filled.
- P17. Move to approve, as recommended by the Superintendent of Schools, that the School Nurses be paid an hourly rate of \$69.14 to perform COVID-19 related responsibilities, up to a maximum of five (5) hours during the contractual work week; additionally the School Nurses will be paid an hourly rate of \$69.14 as

required for Pandemic Team/Contract Tracing beyond the hours during the 2021-22 School Year.

<u>Name</u>	<u>School</u>
<i>Donna Garbaccio</i>	<i>Indian Hills High School</i>
<i>Lisa Haas-Wasserman</i>	<i>Indian Hills High School</i>
<i>Tereena Elias</i>	<i>Ramapo High School</i>
<i>Kimberly Sikora</i>	<i>Ramapo High School</i>

EDUCATION

- E1. Move to approve, as recommended by the Superintendent of Schools, the approval of the revised Safe Return Plan.
- E2. Move to approve as recommended by the Superintendent of Schools, that the following staff members are compensated for completing Mental Health First Aid Training at a rate of \$59.75 for 6.5 hours funded through the ESEA Title IV, CRRSA ESSER II, and ARP ESSER grants.

Staff Members

- | | | |
|-----------------------|------------------------|----------------------|
| a. Monica Archer | b. Laura Astorina | c. Karli Basilicato |
| d. Christina Berens | e. Emily Biunno | f. Matthew Caulfield |
| g. Susan Confrancisco | h. Catherine Copeland | i. Amanda Cuffe |
| j. Lauren Damstrom | k. Clair Davanzo | l. Karen Davidson |
| m. Olivia de Diego | n. Tanu Desai | o. Nicholas DiCarlo |
| p. Laura Dondero | q. Jill Fackleman | r. Luobin Fan |
| s. Melissa Ferro | t. Mark Friedman | u. Marisa Frissora |
| v. Anna Frodella | w. Lisa Haas-Wasserman | x. Sarah Hawkins |
| y. Susan Heerema | z. Elizabeth Johnson | A1. Heather Johnson |
| B1. Christine Kelly | C1. Karen Klinger | D1. Mary Krawczyk |
| E1. Colleen Langlois | F1. Jennifer Levine | G1. Laurie Lydecker |

H1. Melissa Maki	I1. Jasmine Mantashian	J1. Angela Manzi
K1. Jill Matcovich	L1. Erika McGavin	M1. Matthew O'Neill
N1. Michelle Patrickio	O1. Dianna Peller	P1. Jennifer Perry
Q1. Vincenzina Piccinno	R1. Sean Quirk	S1. Kate Robinson
T1. Linsey Russo	U1. Andrea Saladino	V1. Eileen Shemon
W1. Lauren Smalley	X1. Cynthia St. Clair	Y1. Margaret Stanczak
Z1. Melissa Van Kampen	A2. Joseph Verdon	B2. Christine Vita
C2. Marc Vogel	D2. Tyler Wadhams	E2. Lauren Winslow
F2. Allison Wittlinger	G2. Amanda Zielenkiewicz	H2. Kimberly Batti Valovino
I2. Giuseppina Monterey		

- E3. Move to approve, as recommended by the Superintendent of Schools, the Harassment, Intimidation, & Bullying student remediation including disciplinary consequences, educational intervention, and counseling supports imposed during The 2021-22 School Year as a result of HIB Investigation for the following HIB investigations:

RHS 012

RHS 013

RHS 014A

RHS 014B

IHHS 001

- E4. Move to approve, as recommended by the Superintendent of Schools, District student field trips and transportation costs for the 2021-22 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Virtual	AP US History	02/01/2022	0
Indian Hills	Choir	02/17/2022	0
Harrah's Atlantic City	DECA	02/28/2022	0

Return to Ramapo DECA 03/02/2022 0
 (from Harrah's)

- E5. Move that, as recommended by the Superintendent of Schools, home instruction for District students, at the approved hourly rate, be approved as follows, effective for the 2021-22 School Year:

<u>Student No.</u>	<u>School</u>	<u>Grade</u>
424450	IHHS	10
424707	IHHS	10
422503	IHHS	12
425048	RHS	9
424316	RHS	10
424353	RHS	10
423096	RHS	11
422545	RHS	12

OPERATIONS

- OP1. Move to approve, as recommended by the Superintendent of Schools, a contract with Fulcrum Management Solutions Inc. for the use of the ThoughtExchange online collaborative enterprise software platform, at a cost of \$19,200, from January 1, 2022 through December 31, 2022.

- OP2. Move to approve, as recommended by the Superintendent of Schools, the use of the Ramapo Indian Hills Regional High School District facilities for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

Ramapo High School

Wyckoff Recreation	Wrestling Meet; Gymnasium; January 8 & 29, 2022; 12 P.M. - 4:30 P.M.
Wyckoff Recreation	Wrestling Practice; Gymnasium; Mondays & Wednesdays - January 10 through February 18,

2022; 6 - 9 P.M.

APTS/New York Blood Center	Blood Drive; Gymnasium; February 11, 2022; 11 A.M.- 9 P.M.
Torpedoes Soccer Club	Soccer Games; Athletic Fields; Sundays (March 27 & April 3, 10, 24, & May 1, 8, 15, 22, & June 5, 12, 19, 2022); 1 P.M. - 9 P.M.
Sandy Gordon's All Girls Basketball Camp	Basketball Camp; Gymnasiums; July 11-15, 2022; 9 A.M. - 2 P.M.
Dave Van Hook DBA Set & Spike Volleyball Camp	Volleyball Camp; Gymnasiums; July 18-22, 2022 and August 15 - 19, 2022; 8:45A.M. - 12 P.M.
Bergen's Best Soccer Club	Soccer Camp; Athletic Fields; July 18 - 21, 2022; (Raindate: July 22, 2022); 8:30 A.M. - 2:30 P.M.

Indian Hills High School

Franklin Avenue Middle School	Graduation Practice; Auditorium and Library; June 22 & 23, 2022; 9 A.M. - 12 P.M. Graduation; Auditorium and Library; June 23, 2022; 5 - 8 P.M.
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FINANCE

- F1. Move to approve, as recommended by the Superintendent of Schools, the resolution as follows:

WHEREAS, District employees have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of the employees' current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District's school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board's policy provisions and approval requirements; and

WHEREAS, the travel requests listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
R21-39	Kimberly Sikora	NJ RN Renewal Package	01/10/22	\$39.99
IH21-26	Jill Fackleman	SHAPE NJ 2022 Annual Conference	02/14/22-02/16/22	\$365.40
IH21-27	Lorenzo Baratta	DAANJ State Conference	03/15/22-03/17/22	\$1,038.64
IH21-28	Daniel Guido	Total Potential	01/19/22-06/22/22	\$900.00

- F2. Move to ratify, as recommended by the Superintendent of Schools, the December 15 and 23, 2021 Payrolls in the amount of \$3,556,524.22 having been audited by the Business Administrator, be approved by the Board. (*Amount was not available for the December 13, 2021 Work Session/Regular Public Meeting.*)
- F3. Move that, as recommended by the Superintendent of Schools, the additional bills paid in December 2021 and drawn on the current account in the total amount of \$117,246.11 for materials received and/or services rendered, having been audited by the Business Administrator, be ratified by the Board. (*Amount was not available for the December 13, 2021 Work Session/Regular Public Meeting*)

Moved by KING and seconded by FORTUNATO
Board discussion/questions followed.

RC): Carolan* Emmolo*, NO E1, PO1, ABSTAIN E3 & OP1
Fortunato* King * Koulikourdis* Lorenz* Setteducato*
Sullivan*, NO E1, PO1, & OP1 Underfer *

COMMITTEE REPORTS AND COMMENTS

Negotiations Committee: Mr. Fortunato stated that there is nothing to report but congratulated Mr. Carolan and Ms. King in their new roles on the board. He also welcomed the new Board members. He also mentioned he is hopeful for a better sense of community and wished everyone a Happy New Year.

Policy/Litigation/Legislation: Ms. Sullivan stated that policy did not meet. Ms. Sullivan also expressed her disappointment in not knowing if Mr. Carolan was running for president.

Personnel/Evaluation/Goals: Mr. Setteducato said the committee did not meet and welcomed the new board members. He also noted that he is looking to move forward.
Facilities/Safety Management: Ms. King wished everyone a Happy New Year and welcomed the new board members. Ms. King also thanked Dr. Dionisio and the board for their support. She also stated that she is looking forward to moving the district forward. Ms. King stated that the committee discussed the RFP process.

Communications/Public Engagement/Student Experience: Ms. Koulikourdis congratulated and welcomed the new board members and congratulated Mr. Carolan and Ms. King for their new roles. Ms. Koulikourdis stated that she is excited to work with the new board. Ms. Koulikourdis read a statement regarding board member roles.

Ms. Emmolo stated why she ran for the Board of Education and read a statement.

Ms. Underfer thanked the board for welcoming her to the board. Ms. Underfer stated that she would like to ensure that the Superintendent had a strong platform from the board so he can focus on the children and their education.

Dr. Lorenz congratulated the new board members and is looking forward to serving with the board, Dr. Dionisio, and the Superintendent's office.

Education/Special Educ./Vocational/Extra-Curricular: The education committee did not meet. Mr. Carolan welcomed the new board members. He also requested that the Ethics training be scheduled for the next meeting. He also noted that he would be working on the new committee assignments.

PUBLIC DISCUSSION

Moved by KING Seconded by LORENZ to open the meeting to public discussion.

A member of the public, Wyckoff, commented on the Board of Education meeting calendar.

A member of the public, Franklin Lakes, also commented on the calendar as well as public comment being comments, not question and answers.

A member of the public, Oakland commented on masks.

A member of the public, Franklin Lakes, commented on policy 8451 & policy 0131.

A member of the public, Wyckoff, commented on policy.

A member of the public, Franklin Lakes, commented on the Harvard Bias Test.

A member of the public, Oakland, commented on RFQ/P for legal services.

A member of the public, Oakland, commented on the COVID dashboard and testing.

A member of the public, Oakland, commented on zoom access of meetings.

A member of the public, Franklin Lakes, had a question regarding personnel and overlap.

Moved by KING Seconded by SETTEDUCATO to close the public discussion and re-enter the public meeting.

EXECUTIVE SESSION

Moved by KING, and Seconded by CAROLAN to close the public session and enter into executive session.

RC): Carolan * Emmolo * Fortunato * King * Koulikourdis *
Lorenz * Setteducato * Sullivan * Underfer *

Moved by KING, and Seconded SETTEDUCATO, to close the Executive Session.

RC): Carolan * Emmolo * Fortunato * King * Koulikourdis *
Lorenz * Setteducato * Sullivan * Underfer *

Moved by SETTEDUCATO and Seconded by SULLIVAN to re-enter the Work Session/Regular Public Meeting.

RC): Carolan * Emmolo * Fortunato * King * Koulikourdis *
Lorenz * Setteducato * Sullivan * Underfer *

ADDITIONAL ADDENDUM *= Yes

PERSONNEL

P18. To approve as recommended by the Superintendent of Schools,

BE IT RESOLVED by the Ramapo Indian Hills Regional High School District Board of Education (hereinafter referred to as the "Board") as follows:

1. The Board hereby approves Staci Anson’s request for a leave of absence with pay through the close of business on June 30, 2022.

2. The Board hereby approves Staci Anson’s resignation from all employment effective at the close of business on June 30, 2022.

Moved by FORTUNATO and Seconded by KING

RC): Carolan * Emmolo * Fortunato * King * Koulikourdis *
Lorenz * Setteducato * Sullivan * Underfer *

ANTICIPATED FUTURE MEETING DATES

Monday, January 24, 2022, Regular Public Meeting, 8 P.M., Indian Hills High School Auditorium

ADJOURNMENT

Moved by FORTUNATO and Seconded by KING

RC): Carolan * Emmolo * Fortunato * King * Koulikourdis *
Lorenz * Setteducato * Sullivan * Underfer *